Application for Professional and Technical Writing Certificates

Student name (as it will appear on certificate)_____

RUID: _____   Phone number(s): _____

E-mail address: _____

Major(s): _____   Minor(s): _____

Expected date of graduation: _____

How would you like to receive your certificate? (check one)

      Pick up at the Writing Program Office (Murray 108)

      Mail to me at: _____

Please indicate which certificate has been completed (check one):

      Professional Writing Certificate

      Technical Writing Certificate

Date requirements were completed: _____

Please indicate how the requirements for this certificate have been met, keeping in mind that courses may not be counted twice. You must achieve a grade of C or higher in each course and complete a minimum total of 18 credits, of which 12 credits must be in 355 courses:

    1) Two courses in writing training (6 credits):

        351:209 Intro to Multimedia (3)

        351:312 Digital Literary Studies (3)

        355:202 Technical Writing Essentials (3)

        355:203 Business Writing Essentials (3)

        355:315 Grant Writing (3)

        355:342 Science Writing (3)

        355:352 Writing as a Naturalist (3)

        355:355 Writing in the Professions (3)

        355:365 Technical Editing (3)

        192:315 Professional Writing & Communication (3)

        192:380 Public Speaking (3)

        374:325 Environmental Communication (3)

        374:435 Advanced Communication in the Sciences (3)

2) One of the following research writing courses (3 credits):

        355:302 Scientific and Technical Writing (3)

        355:303 Writing for Business and Professions (3)

        355:312 Writing for Biology (3)

        355:315 Grant Writing (3)

        355:322 Writing for Engineers (3)

3) a) One of the following workshop courses using computers in writing (3 credits):

        351:312 Digital Literary Studies (3)

        355:375 Collaborative Writing Practices (3)

        355:410 Composing Graphic Narratives (3)

        355:415 Information Design (3)

        355:425 Web Authoring (3)

        374:240 Visualizing Information: Storytelling with Data (3)

    b) One introductory computer science course (3-4 credits):

        198:107 Computing for Math and the Sciences (3)

        198:110 Introduction to Computers and Their Application (3)

        198:111 Introduction to Computer Science (4)

        198:170 Computer Applications for Business (3)

        189:103 Information Technology and Informatics (3)

        547:220 Retrieving and Evaluating Electronic Information (3)

        440:127 Introduction to Computers for Engineers (3)

4) One Writing Internship course:

        355:395/396 Writing Program Internship (3)

        355:397/398 Business & Technical Writing Internship (3)

_____   _____

Student Signature   Date